



# 학 업 계 획 서(Study Plan)

지원학기 Semester	학년도 Year	20	지원학과 Applying Major	
	전기(Spring) <input type="checkbox"/> / 후기(Fall) <input type="checkbox"/>			
	차수 Round			
지원과정 Program	석사과정 Master		지원자 성명 Name	(인/Signature) <i>*Please print and sign your full name*</i>

### 1. 자기소개 (Self-Introduction)

### 2. 지원동기 (Reason for application)

### 3. 학업계획 (Study Plan)

남서울대학교 국제대학원장 귀하  
 Dean of the International Graduate School, NAMSEOUL UNIVERSITY

<외국대학(원) 졸업자 해당> (Applicable to graduates of foreign universities)

## 학력조회 동의서(Signed Consent Form)

By signing this form, I voluntarily give my permission to the verification of my degree information/enrollment and hereby authorize the International Graduate School of NAMSEOUL UNIVERSITY to perform this service.

구 분	내용 (please type in English only)
1. 성 (Family Name)	
2. 이름 (Given Name)	
3. 생년월일 (Date of Birth)	
4. 입학일자 (Date of Admission)	
5. 졸업일자 (Date of Graduation)	
6. 전공 및 학위명 (Major and Degree)	
7. 최종 졸업 대학명 (University Name)	
8. 졸업대학 학적담당부서 주소 (Address of Academic Affairs Office)	
9. 졸업대학 학적담당부서 e메일 주소 (E-mail of Academic Affairs Office)	
10. 졸업대학 학적담당부서 전화번호 (Telephone number of Academic Affairs Office)	
11. 졸업대학 학적담당부서 팩스번호 (Fax number of Academic Affairs Office)	

년(Y Y)	월(M M)	일(D D)
지원자(Name)		(인/Signature)
*Please print and sign your full name*		

남서울대학교 국제대학원장 귀하  
 Dean of the International Graduate School, NAMSEOUL UNIVERSITY

<한국인지원자 해당> (please go to next page for English version)

## 개인정보 수집 및 이용에 대한 동의서

항목별 동의 및 확인여부를 □에 √표시하고, 지원학과명, 서명 날인 필수

### <개인정보 수집 및 이용에 대한 동의>

수집된 개인정보는 입학 전형 대학원 입학 원서 접수 및 대학원 입학 전형을 위해 개인정보를 수집 및 이용하고 있고, 이외의 다른 목적에는 절대 사용되지 않습니다.

- 개인정보의 종류
  - 이름, 주민등록번호(재외국민과 외국인 전형 등의 경우 : 외국인등록번호 또는 여권번호), 주소, 전화번호, 휴대전화번호, 이메일, 학교정보(최종학력구분, 재학/출신 대학(대학원), 졸업(예정)연도, 출신대학(대학원) 학위등록번호, 출신대학교(대학원) 성적, 직업(직장명,직위 및 직급), 학업계획서
- 개인정보의 수집 및 이용 목적
  - 대학원 입학 원서 접수 및 대학원 입학 전형을 위해 개인정보가 사용됩니다.
- 개인정보의 보유 및 이용 기간
  - 개인정보 보유기간의 경과, 처리목적 달성 등 개인정보가 불필요하게 되었을 때에는 지체 없이 해당 개인정보를 파기합니다.

개인정보의 수집 및 이용에 동의하십니까?       동의함       동의하지 않음

\* 개인정보의 수집 및 이용에 대해 동의하지 않을 경우 대학원 원서를 접수할 수 없습니다.

### <고유식별정보 수집 및 이용에 대한 동의>

대학원 입학 원서 접수 및 대학원 입학 전형을 위해 고유식별정보(주민등록번호, 외국인등록번호, 여권번호)를 수집하고 있습니다(근거 법령 : 고등교육법 시행령 제73조(고유식별정보의 처리)).

고유식별정보 수집 및 이용에 동의하십니까?       동의함       동의하지 않음

\* 고유식별정보 수집 및 이용에 대해 동의하지 않을 경우 대학원 원서를 접수할 수 없습니다.

### <개인정보 제3자 제공에 대한 동의>

다음과 같이 개인정보를 제3자에게 제공하고 있습니다.

개인정보를 제공받는 자	제공받는 자의 개인정보 이용목적	제공하는 개인정보 내용	제공받는 자의 보유·이용기간	기타
고등교육통계조사/ 대학알리미/ 한국장학재단/	대학의 등록금 및 학자금 지원 통계 현황 조사·분석/ 법령상 의무이행 등/	수집·이용에 동의한 정보 중 목적달성을 위해 필요한 정보에 한함.	처리목적 달성시까지	

개인정보의 제3자 제공에 동의하십니까?       동의함       동의하지 않음

\* 개인정보의 제3자 제공을 동의하지 않아도 대학원 원서를 접수할 수 있습니다.

위와 같이 개인정보가 남서울대학교 국제대학원에 수집 및 이용되는 것에 대해 동의합니다.

년      월      일

지원자:

(서명)

<Applicable to Foreign Applicants Only>

# Consent to Collect Personal Information for Graduate School Admission

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## Consent for Collection and Use of Personal Information

We collect and use personal information for acceptance of graduate school, evaluate application for admission, and graduate school selection, and it is never used for other purposes.

- Types of personal information:

*Name, address, phone number, mobile phone number, e-mail, additional contact information, school information (final education division, graduation from college or graduate school, graduation from university, name of university in school, department information, grades, etc.), resident registration number (for foreign residents and foreigners in the case of foreign residents and applicants: alien registration number or passport number), letters (self-introduction,, professor recommendation letter, pastor recommendation letter).*

- Purpose of collection and use of personal information:

*Personal information (e.g. passport, name, photo, nationality, phone numbers, email, bank account information such as bank name and account number) is used to evaluate application for admission.*

- Retention and use period of collected personal information:

*After verification for application purposes and/or when the information becomes unnecessary, all personal will be destroyed immediately.*

**Do you agree to the collection and use of personal information?    Agree     Disagree**

**\* If you do not agree, your application cannot be processed and will therefore not be accepted**

## Consent to the Collection and Use of Identifying Information

We collect unique identification information (e.g. resident registration number, alien registration number, passport number) for the acceptance of the graduate school application, evaluation of application for admission to our graduate school. (Relevant law: Article 73 of the Enforcement Decree of the Higher Education Act).

**Do you agree to the collection and use of unique identifying information?    Agree     Disagree**

**\* If you do not agree, your application cannot be processed and will therefore not be accepted**

## Consent to the Collection and Use of Sensitive Information

We collect unique Sensitive information (e.g. health information) for the acceptance of the graduate school application (Relevant law: Article 23 of the Enforcement Decree of the Privacy Act).

**Do you agree to the collection and use of unique Sensitive information?    Agree     Disagree**

**\* If you do not agree, your application cannot be processed and will therefore not be accepted**

## Consent to Sharing of Personal Information with Third Party

We provide personal information to third parties as follows:

### Recipients of the Applicant's Personal Information

- Public institution for fulfilling obligations under the law (Ministry of Justice, immigration office, health administrations)
- Institutions that handle personal information due to school assignments (private insurance companies)
- Namseoul University
- Housing officials (real estate agencies, landlords)

### Purpose of Collecting the Applicant's Personal Information

- Public institutions to perform jurisdiction and fulfill duties under the law
- Perform contracts or commissions to promote university studies
- Administrative matters for training in overseas universities

### Personal Information Provided by Applicant

- The information that is agreed upon for collection and use is provided with the minimum information necessary for the performance of the relevant agency, accomplishment of the purpose of consignment service, and performance of laws and regulations, and includes personal information collected before this consent.

### Period of Possession and Use of the Applicant's Personal Information

- Personal information will be retained and used from the date it is provided until the purpose provided. After achieving the purpose provided, it will be retained and used only to the extent necessary for follow-up management related to the purpose of use described above.

### Consent to Share Unique Identification Information

- The unique identification number, such as the alien registration number, is processed within the scope for the acceptance of the application and the application for admission in accordance with Article 73 of the Enforcement Decree of the Higher Education Act.

**Do you agree to provide third parties with your personal information?    Agree     Disagree**

**\* If you do not agree, your application cannot be processed and will therefore not be accepted**

I have read and agree to the consent of sharing my personal information I have submitted for application to Namseoul University International Graduate School.

년(YY)      월(MM)      일(DD)

지원자(Name)

(인/Signature)

*\*Please print and sign your full name\**

< Applicable to Foreign Applicants Only >

## First Semester Mandatory Housing Agreement

To ensure the safety and assist students in adjusting to their academics and life in Korea, Namseoul University International Graduate School (IGS) requires all first semester students coming from abroad to live in housing within the area of Cheonan or Pyeongtek cities for the first semester. Having an address close to campus will also help students when they apply for their alien registration card (this is necessary for all foreigners in Korea).

This policy is required of all in-coming students who have applied from a country outside of Korea. No exceptions can be made regardless of whether the student already has friends or family residing in Korea. Applicants who have successfully been admitted into the IGS will be given more detailed information regarding housing at the time acceptance letters are issued.

**As an overseas applicant of the International Graduate School at Namseoul University,  
I have fully read, understood, and agree to comply to the above conditions if I am accepted into the IGS.**

\_\_\_\_\_

**Date (yyyy/mm/dd)**

\_\_\_\_\_

**Full Name (print)**

\_\_\_\_\_

**Signature (sign)**

남서울대학교 국제대학원장 귀하

**Dean of the International Graduate School, NAMSEOUL UNIVERSITY**

<Applicable to Foreign Applicants Only>

## Required Documents Self-Check List

The following information must be typed and NOT handwritten to be submitted with your application.

<b>Full Name</b> ( <i>Surname, Given name</i> ):		<b>WhatsApp Messenger Phone Number</b> ( <i>Chinese applicants, please list WeChat ID</i> ):	
<b>Date of Birth</b> ( <i>yyyy/mm/dd</i> ):		<b>Nationality</b> :	
<b>Gender</b> :	<b>Phone Number</b> ( <i>complete with country code</i> ):	<b>E-mail</b> ( <i>gmail please; for Chinese applicants, please provide yahoo email</i> ):	
<b>Emergency contact if you are not reachable</b> (name, contact information, and relationship to applicant):		<b>Contact information for referral of someone who lives in Korea or AGENCY</b> (please put name, phone number, and address):	
<b>Applying Major</b> (select one): <input type="checkbox"/> International Education ( <b>English track</b> ) <input type="checkbox"/> Global Techno-Entrepreneurship ( <b>English track</b> ) <input type="checkbox"/> International legal studies ( <b>English track</b> ) <input type="checkbox"/> Global Addiction Rehabilitation Counseling (Kor/Eng track) <input type="checkbox"/> Global Physiotherapy (Kor/Eng track)			

~PLEASE SUBMIT APPLICATION DOCUMENTS IN THE ORDER LISTED BELOW~

	DOCUMENTS LIST	CHECK
1.	<b>Application</b> ( <i>all parts completed and signed; please include 3.5cm x 4.5cm photo</i> )	
2.	<b>Study plan</b>	
3.	Original apostilled <b>bachelor's diploma</b> from an accredited university ( <i>or certified attestation from Korean Embassy; Chinese applicants need attestation from Ministry of Education</i> )	
4.	Original apostilled <b>official transcript</b> from an accredited university ( <i>or certified attestation from Korean Embassy; Chinese applicants need attestation from Ministry of Education</i> ) *A signed letter from the undergraduate university showing the converted CGPA out of a 4.0 or 4.5 scale is required if the final grade is not already stated as so*	
5.	<b>Signed consent form</b>	
6.	Proof of <b>English language proficiency</b> and exemptions - TOEFL 530(CBT 197, iBT 71), IELTS 5.5, CEFR B2, TEPS 600 or higher - <b>Exemption:</b> Those who are national citizens of or have completed the equivalent of a bachelor's degree in a country where English is the official language (if you are exempt, you will need to provide proof). Please inquire with our office if there are questions regarding the language proficiency requirement.	
7.	<b>Consent to Collect Personal Information</b> ( <i>One is for collection of personal information and the second is to share personal information with a 3<sup>rd</sup> party. If you need more details, please inquire with our office</i> )	
8.	Copy of current and valid <b>passport</b>	
9.	Copy of <b>parents' passport</b> or national identification ( <i>must be translated to English and notarized</i> )	
10.	<b>Notarized family registration</b> ( <i>also marriage certificate if applicable</i> )	
11.	<b>Bank certificate</b> (\$18,000USD) [This must be the original issued by the bank, not a photocopy and the date must be within one month of the applying date; if bank account is not in the applicant's name, formal documentation of relationship is required and parent's (or sponsor/guarantor's) financial documents, certificates of employment, and asset certificates should also be submitted]	
12.	<b>First semester mandatory housing agreement</b> ( <i>for applicants who are applying from abroad</i> )	
13.	Photocopy of Alien Registration Card—front and back ( <i>for applicants who are residing in Korea</i> )	
14.	<b>Application fee:</b> 50,000KRW ( <i>submit in cash with application package or have someone in Korea pay on your behalf</i> )	

Note: Documents in any foreign languages must be translated into English and notarized before submission for application

\*\*Applications with any item missing from the above list will be considered incomplete and will therefore not be eligible for submission.\*\*